

Faculty Job Posting

Welcome to the Employee Relations Department Job Postings page for College faculty.

Current jobs are listed according to the department or other area of the College requesting the position.

FACULTY OF HEALTH SCIENCES

Community and Contract Services

**Programmer – Health Programs
Probationary Regular (full-time one year
leave position)**

Competition Number: 2010-016F

Internal/External Posting

The Faculty of Health Sciences requires a Community and Contract Services Programmer beginning in May/June 2010. This is a full-time (one year leave) faculty position. Responsibilities will include developing and overseeing a range of continuing education and contract training programs and courses in Health Sciences. The individual in this position will work closely with relevant community constituencies, other Colleges and external agencies/associations, adult students, college administrators, faculty, instructors and staff. This position is covered under the Douglas College self-funded policy.

Qualifications required:

- Baccalaureate degree in a health profession. Master's degree in Adult Education or Professional health field with relevant work experience.
- Knowledge of and demonstrated competence in working with community groups/agencies, professional associations, other educational institutions, government institutions and funding agencies.
- Strong verbal and writing skills as well as effective interpersonal relationship skills, including strong negotiation and public relations abilities.
- Demonstrated effective management and organizational skills including experience in contract/proposal writing, budgeting, supervision and program planning, development, implementation and evaluation. Experience with development and delivery of distance education an asset.
- Current knowledge of health and mental health sectors with a demonstrated ability to work with a range of health disciplines.

- Demonstrated leadership, creativity and initiative.
- Knowledge of self-funded program planning as it relates to budget forecasting and tracking to maintain expenditure controls.
- Effective computer skills – word processing, excel, email, internet usage, accessing statistical information.

TO ENSURE CONSIDERATION, APPLICATION MUST BE RECEIVED BY 4:30 P.M., March 29, 2010. Please apply in writing, quote the competition number, include supporting educational documentation, letters of reference and forward to:

DOUGLAS COLLEGE
Employee Relations Department
PO Box 2503
New Westminster, BC V3L 5B2
FAX: (604) 527-5549
[Email:jobs@douglas.bc.ca](mailto:jobs@douglas.bc.ca)

We wish to thank all applicants for their interest. Only those applicants selected for further consideration will be contacted.