

Faculty Job Posting

Welcome to the Human Resources Department Job Postings page for College faculty.

Current jobs are listed according to the department or other area of the College requesting the position.

FACULTY OF HEALTH SCIENCES

CONTRACT FACULTY Health Information Management Program

Competition Number: 2012-003F

Internal/External Posting

Health Information Management Program – Spring Term 2012 Contract Faculty Position

Douglas College requires an experienced Health Information Management Professional to participate in a six-week senior practicum located primarily at health care sites throughout the Lower Mainland. This position runs from April 2 to May 15, 2012.

Faculty member will serve as the college preceptor for assigned HIM students during their practicum experience, maintain regular contact with both the student and the site to ensure that learning outcomes and expectations are being met, respond to questions and resolve issues in a timely manner, provide ongoing feedback and support, grade assignments and consolidate and process final evaluations. Faculty also contribute to the operation of the program, the Faculty of Health Sciences and the College.

The successful applicant(s) will meet the following criteria:

- Possess recent experience with a strong knowledge base and skills in all aspects of health information management including management of personnel.
- Teaching experience, which is preferred.
- Demonstrated ability to build effective working relationships.
- Be a certified member in good standing with CHIMA.
- Hold a Baccalaureate degree, which is preferred.
- Proven ability to exhibit self-direction, initiative and creativity.
- Demonstrated computer literacy.

This is an outstanding opportunity to join the Douglas College team and contribute towards the education and training of future leaders in health information management.

It is the responsibility of all interested applicants to ensure that a current resume and cover letter is received by the Human Resources Department. This position will remain open until filled with a first review date of January 26, 2012. Please

apply in writing, quote the competition number, include supporting educational documentation, letters of reference and forward to:

DOUGLAS COLLEGE
Human Resources Department
PO Box 2503
New Westminster, BC V3L 5B2
FAX: (604) 527-5549
[Email:careers@douglascollege.ca](mailto:careers@douglascollege.ca)

We wish to thank all applicants for their interest. Only those applicants selected for further consideration will be contacted.