

**Minutes of Vice President's Academic Council (VPAC)**  
**9.00 a.m. Friday, April 4, 2008**  
**NWC Boardroom**

---

**Present:** Jan Carrie, Rosilyn Coulson, Kathy Denton, David Duke, Anne Gapper (Recorder), Joy Holmwood, Jan Lindsay (Chair), Ted James, Silvia Wilson, Sandy Vanderburgh

**Regrets:** Mike Tarko

**Guests:** Susan Briggs, Ray Chapman, Gerry Gramozis, Mathew Steinbach

**1.0 APPROVALS**

**1.1 Agenda**

Feedback on the Research and Scholarly Activity Paper was added to the Agenda.

**1.2 Minutes**

The minutes of March 20, 2008 were approved as circulated.

**2.0 BUSINESS ARISING**

**2.1 Draft Framework for Collaborations with UCFV**

K. Denton explained that as the College progresses into more collaborative degrees, especially in open enrolment programs, it will be more cost effective to offer an array of UCFV courses with an expectation that students will be part time but also offering enough courses so a student could attend full time if they wished. She briefly summarised her thoughts on three different models that could be used and confirmed that T. Angus felt that all three models are manageable. K. Denton confirmed she would be sending out full details electronically. She confirmed the model they decided on would be added to the framework as an appendix.

**2.2 New Meeting Date – April 25, 2008 Retreat**

J. Lindsay requested that the deans use her handout to prepare for the meeting to be held from 9.00 am to 2.00 pm. She requested the College vision statement be kept in mind when reviewing the academic plan.

**3.0 NEW BUSINESS**

**3.1 Academic Planning SWOT Discussions**

As part of the process for updating the current Academic Plan, representative groups from across the college are being invited to VPAC meetings to participate in SWOT discussions. Matthew Steinbach (DSU), Gerry Gramozis (GEU) and Susan Briggs (DCFA) attended to provide input from their unique perspectives on our strengths, weaknesses, opportunities and threats relative to our academic planning. S. Meshwork was ill and

unable to attend. A summary of these discussions and comments has been captured in a separate document, and will be considered in formulating the academic planning themes that will frame our new Academic Plan.

### 3.2 **Strategic Development Proposals**

Eleven applications for the Spring 2008 call for strategic development funds were received. The following proposals and workload section assignments were recommended by VPAC to SMT for final approval:

Post Degree Diploma in Mathematics & Science Teaching - *2 sections*

UCFV Collaborative Degree in English - *2 sections*

Virtual Community of Practice Online Development, Disability and Applied Behaviour Analysis - *1 section*

Diploma in Resource Exploration – *2 sections*

Collaborative BSc in Biology (UCFV) – *2 sections*

Simulation in Health Sciences for Inter-Professional Education - *2 sections*

Development of Online Course Delivery Options for the CYC Degree – *1.5 sections*

EASL for Health Sciences – *1 section*

Conversion of HIM Program to on-line – *2 sections*

A total of ten program proposals equalling 17.5 sections (\$201,250) in strategic development funds were recommended for approval.

### 3.3 **Celebration of Teaching, Learning, Program Innovation & Scholarly Activity**

A. Gapper gave a brief update on this event which will be held in the Upper Cafeteria on May 15, 2008 between 4.00 and 6.30 pm. Deans were requested to encourage faculty and staff to participate as exhibitors.

### 3.4 **David Lam Open House Update**

There was no update as M. Tarko was away.

### 3.5 **Unassigned Transfer Credit**

This matter was deferred.

### 3.6 **April 30 SD/College Articulation Meeting**

J. Lindsay confirmed that the Articulation Meeting was being hosted by the Coquitlam School District but was also involving Burnaby and New Westminster School Districts. Coquitlam has committed to having 2 people from their District in each grouping and J. Lindsay asked that 1 or 2 people from the College attend for each group. *The meeting will commence at 12:00 with lunch, with meetings until 4.00 pm.* J. Lindsay indicated that this is a good opportunity to connect with the school districts especially in light of

the hiring of a regional school transition coordinator whose role will be to build on these relationships.

J. Carrie will contact D. Derpak, Assist. Supt. SD#43, directly to ask that a grouping for aboriginal support be added to the list.

### **3.7 CYC Degree Program**

R. Chapman attended to explain the rationale behind the proposed changes to the Child and Youth Care Degree Program. The proposed changes in the program for the Youth Justice Specialization will provide students with a stronger academic base than the current program.

The Child Welfare Specialization courses were originally a joint offering with UCFV. The proposed change is to offer Douglas College's own sections of child protection courses which have been developed with consultation with UVic and Malaspina and which reflect changes occurring provincially with child welfare.

The scheduling change in the fourth year curriculum is to enhance the learning opportunities for students in working with families. CFCS were proposing to note specializations on Degree Credentials. K. Denton cautioned against adding the specialization as it may prove to be restrictive.

### **3.8 Research and Scholarly Activity Paper Feedback**

J. Holmwood advised that the only feedback received was from Sport Science. It was decided to extend the deadline for feedback to the end of June which would allow time for a report to be distributed in September.

### **5.0 Committee Reports**

#### **5.4 E TTL**

R. Coulson reported that there has been much discussion of issues surrounding on-line and blended instructional delivery. Committee members expressed frustration with a few colleagues being slow to adopt technology. The committee is perplexed on how to move forward without a direction from VPAC on the primary objective of on-line learning. The issue of standards for on-line delivery was also discussed. J. Lindsay asked that E TTL make recommendations to VPAC.