



Assignment of Copyright Confirmation

Like other College material, all Course Pack Covers will follow a consistent format. Templates for Coursepack covers are available in the Resources section of the College Intranet (<http://localweb> from any College computer on the network).

Faculty who have reason to believe that the copyright for their material should be his/hers, please complete this form and forward it to your Dean for signature. Please Note: Article 5 of the Common Agreement sets out the conditions under which materials produced by faculty are copyrighted to the faculty member and/or the College respectively.

Please review Article 5 before completing this form.

Title of work: _____

Author: _____

ISBN number (if applicable): _____

You are retaining full ownership of the copyright in question

Name of Dean

Signature

Date

Please submit this form with your printing request. It will go on file for future requests. This form is **not** required if Douglas College holds the copyright on the work in question.