

M: Course Objectives / Learning Outcomes

Upon successful completion of this course, within the following content areas, the student will be able to:

1. **Professional Skills:**
 - demonstrate professional and ethical behaviour consistent with the Canadian Association of Social Worker's Code of Ethics
 - establish effective, professional working relationships with practicum supervisors, agency staff, clients and colleagues
 - demonstrate ability to complete assigned workload in a timely and professional manner
 - demonstrate ability to deal with time and stress pressures with professionalism
2. **Administrative Skills:**
 - prepare accurate, objective, up-to-date file recordings, forms and letters, using appropriate terminology
3. **Agency and Community Resources:**
 - demonstrate knowledge of the agency and its strengths and limitations for meeting the needs of the clients it serves
 - analyze legislation and policies affecting the agency
 - identify specific community resources related to the agency and its mandate
 - explain and demonstrate best-practice strategies for making referrals
 - develop and implement a project or activity related to the needs of the agency's clients
4. **Interviewing and Communication Skills (colleagues and clients):**
 - conduct effective interviews with clients using skills differentially based on client need and context
 - communicate effectively with a wide range of clients and groups utilizing an empathic, problem-solving and strengths-based approach
 - demonstrate assertiveness, self-awareness and appropriate personal boundaries
 - selectively utilizes knowledge derived from evidenced-based practice

N: Course Content:

The following global ideas guide the design and delivery of this course:

- Practicum settings create opportunities for students to apply skills in a social service setting while benefiting from the expertise of skilled mentors in the field.
- Students gain both insight and practice knowledge from field experiences.
- Practitioners who regularly and accurately assess and reflect on their performance and who set goals for their ongoing professional development are more likely to be effective in their work.
- A well-developed personal philosophy of practice is a cornerstone of competent human service practice.
- Relationship is the foundation for effective interaction with colleagues, clients and groups

O: Methods of Instruction

- Seminar
- Field practice

P: Textbooks and Materials to be Purchased by Students

- T.B.A.

Q: Means of Assessment:

This course will conform to Douglas College policy regarding the number and weighting of evaluations.

Typical means of evaluation would include a combination of:

- Practice reports
- Self-evaluation
- Field assessment

This course is graded Mastery/Non-mastery

R: Prior Learning Assessment and Recognition

- **This course is available for PLAR**

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