
LEISURE ASSISTANT

Description:

To provide and assist residents with special needs living in the City of Port Coquitlam the opportunity to enjoy the recreational opportunities throughout the City.

Skills, experience, qualifications required:

- Be able to understand emergency instructions in English
- Experience in working with individuals with special needs is an asset
- Must be a minimum of 16 yrs. of age to work in a registered program or drop – in activity (e.g. art class, public swimming or swimming lessons, etc.)
- Speak the language of the buddy with special needs fluently

Traits, qualities and skills desired:

- Able to follow directions
- Able to respect confidentiality
- Comfortable with individuals with special needs (physical, mental)
- First Aid Certificate is an asset
- Honest
- Personable
- Tolerant and patient

Time commitment:

- 2-3 hours per week
- Complete a program series (e.g. art classes) or 3 months minimum
- The first program series or a 3-month commitment will be a probationary period for the volunteer. At the end of this period the Volunteer Supervisor will meet with the volunteer to evaluate the probation period. Based upon a positive evaluation and the volunteer wishes to continue, the volunteer and the Volunteer Supervisor will agree upon the next time commitment period.

Working Conditions

- Any City of Port Coquitlam Recreation Facility

Benefits:

- Letter of reference after 3 months

Volunteer Services

#1100 – 2253 Leigh Square
Port Coquitlam, BC, V3C 3B8

Email: volunteer@portcoquitlam.ca Phone: 604-927-7906

www.portcoquitlam.ca/volunteer



Volunteer Opportunity Description



- Opportunity for career exploration
- Free training classes with Certificates of Completion when applicable and available

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