

**DOUGLAS COLLEGE EDUCATION COUNCIL**  
**Regular Meeting Schedule 2011 – 2012**

**Time:** 4:15 – 6:15 pm (unless otherwise indicated)  
**Place:** Boardroom (4920) – New Westminster Campus  
**Chair:** Elizabeth McCausland (5384)  
**Vice-Chair:** Deb Anderson  
**Secretary:** Jo-Anne Bilquist (5520)

<b><u>Regular Meeting</u></b>	<b><u>Agenda Finalized</u></b>	<b><u>Documents Submitted to Secretary – Room 4900 by Noon</u></b>
September 19, 2011	September 6, 2011	September 8, 2011
October 17, 2011	October 4, 2011	October 6, 2011
November 21, 2011	November 8, 2011 <sup>1</sup>	November 10, 2011
December 12, 2011 <sup>5</sup>	November 29, 2011	December 1, 2011
January 16, 2012	January 3, 2012	January 5, 2012
February 20, 2012	February 7, 2012	February 9, 2012
March 19, 2012	March 6, 2012	March 8, 2012
April 16, 2012	April 3, 2012 <sup>2</sup>	April 5, 2012
May 14, 2012 <sup>4,5</sup>	May 1, 2012	May 3, 2012
June 18, 2012 <sup>4</sup>	June 5, 2012	June 7, 2012 <sup>3</sup>

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**DEADLINES:**

- <sup>1</sup> November 8, 2011 deadline for submission of “Notice of Motion” for item(s) requiring sole approval of Council prior to implementation in January 2012.
- <sup>2</sup> April 3, 2012 deadline for submission of “Notice of Motion” for item(s) requiring sole approval of Council prior to implementation in September 2012.
- <sup>3</sup> June 7, 2012 deadline for submission of Annual Reports of committees.
- <sup>4</sup> The May and June meetings commence at 2.15 pm, and may be up to 3 hours in length.
- <sup>5</sup> One week earlier than normal.

*Please note that the on-line Calendar is updated two times per year – September and January. In order to be included in the Calendar updates, deadline dates for submission of “Notice of Motion” to Education Council are October and March respectively, where Board approval is not required, and September and February where Board approval is required. Where changes to the on-line Calendar are necessary, calendar copy should be included as part of the submission to Education Council.*

**Distribution** Education Council Members, Vice Presidents, Assistants, Deans, Associate Deans, Registrar, Associate Registrars, Chairs, Administrative Officers (distribute to FECs), RSA, Board Secretary, BCGEU Chair, DCFA Chair