



# Douglas College

## Application Form

### International Support Fund for Faculty

The International Faculty Support Fund has been established to support development of international education opportunities to serve Douglas College students and/or faculty supervision of students participating in a Douglas College program being offered in a foreign country.

#### Part A: Faculty Information

1. Name

Department

E-mail

Office Phone

2. Employment Status Full-Time Regular

Part-time Regular

Years of Employment at DC

3. Have you received Faculty Scholarly Activity Fund or International Support Fund before?

If yes, please explain \_\_\_\_\_

4. Are you currently on education leave? If you are, please describe your education leave project.

5. Please list the courses you are currently teaching by semester for this academic year.

6. Please describe briefly any related international experience you may have had as an instructor or participant in a study abroad program (teaching or supervision of students) or involvement in academic activities with international relevance.

## **Part B: Submit a Proposal**

**If your proposal is to develop new international education opportunities, please make sure you provide the following information.**

1. Explain how your proposed opportunities relate to the Faculty Tactical Plan.
2. Illustrate the work you have done for this project and discuss your expected results from your proposed international activities, including your feasibility study (why do you believe that you can deliver the expected results).
3. Describe how this project may benefit your students, your faculty and the college in general.
4. Outline your proposed timeframe with an action plan (or itinerary).
5. Provide an analysis of **cost and risk** involved in the proposed program/activity.
6. Provide evidence that the partner institution has been interested in the project you are proposing.

**If your proposal is to participate in a faculty–lead study abroad program, please make sure that you provide the following information..**

1. Describe the courses, field studies, and practicum you are going to lead for the proposed program (please include the course content, activities and anticipated excursions, course objectives, and assessment methods).
2. Explain how your proposed opportunities relate to the Faculty Tactical Plan.
3. Explain how this international opportunity will benefit your students
4. Discuss the logistics of the program, including the duration of the program, the number of students, the partnership in another country and your marketing strategy for attracting students in the program.
5. Provide an analysis of **cost and risk** involved in the proposed program.
6. Provide some evidence that arrangements can be made through DC faculty connections, DC partner institution, or Center for International Education.

*Please return to the Centre for International Education, attention Dr. John Newark  
[newarkj@douglas.bc.ca](mailto:newarkj@douglas.bc.ca)*



**Douglas College**

# **Faculty Teaching Abroad Application Form**

## **Dean's Feedback**

1. Your recommendation and rationale.
2. Please indicate whether the proposed activities are congruent with the department's educational plan, individual's professional development, or accountable time.