

## VICE PRESIDENT'S ACADEMIC COUNCIL (VPAC)

### MINUTES

Friday, June 11, 2010 9.30 am

Retreat - Hart House

**Present:** Thor Borgford, Robert Buller, Catherine Carlson, Jan Carrie, Julie Crothers, Kathy Denton (Chair), Ted James, Joy Page, Meg Stainsby, Gary Tennant, Lori Townsend, Silvia Wilson, Tom Whalley, Anne Gapper (recorder)

#### 1. **Post-Baccalaureate Diploma in Mathematics and Science Teaching**

This is a proposed hybrid program with a similar delivery to the Sport Science Post-Degree Diploma. The program developer, Bruce Kadonoff, will be taking the curriculum to stakeholders over the summer to obtain feedback. The aim is to take the full program proposal to Education Council in the Fall of 2010 with a proposed start date of Fall 2011. Comments were as follows:

- Correct scheduling of classes is paramount, ie late evening and/or Saturdays.
- It will be important to be competitive as the program will be competing with the Master's in Education at UBC.
- The program should be accredited by the BCTF.
- It was suggested that this program be able to ladder into the UBC Master's program
- Ideally, some faculty teaching the courses should be teacher trained with experience in the classroom.

There was discussion around the number of credits for each course. The curriculum framework was approved with the provision that Thor Borgford would go back to the Program Developer and Science and Tech FEC and reduce some courses to 3 credits and keep those with 5 credits only where necessary. The program would still qualify as a post-baccalaureate diploma under Government guidelines.

#### 2. **Admissions Policy**

Ted James explained the changes to the policy which is going through the Education Council process. There is a new addition with regard to admission decisions and the requirement to submit secondary school documentation has been removed. Ted advised that further changes such as separating out procedures from policy should be addressed at a later date. VPAC agreed with the policy revisions as presented.

#### 3. **Responding to the Strategic Plan/Revising the Academic Plan**

Discussion revolved around pathways and the Academic Signature. The main points that were raised were:

- All areas were actively engaged and enthusiastic about creating pathways.
- Transferring in the middle of a program is currently very difficult.
- Some areas currently have difficulty with university transfer and/or articulation with Universities.

- Ted James agreed that courses could be numbered to indicate they were university transferable
- There was support from several faculties about the creation of a foundation year.
- There is a problem across the College with students who are failing in years 3 and 4 for poor writing skills.
- Priority registration for international students can be problematical; Ted agreed that caps could be applied to the number of international students in each class.
- Joy Page reported that the funding for the Regional Student Transition Coordinator runs out in June 2011. However all the partners in the consortium want to continue.
- The Registrars Office will be carrying out a review in the Fall to address bottlenecks in the admissions processes.
- Some areas are working on ideas for aboriginal learners.
- SFU is interested in the CFCS model where certificate programs can plug into non-applied degrees and would welcome interest from other areas. These could be existing or new programs.
- A list of 3<sup>rd</sup> and 4<sup>th</sup> year courses that can be taken by students in other areas for the Fall and Winter semesters will be distributed to VPAC.

After discussion about the Academic Signature it was decided that in the future each new program should indicate that the core competencies are covered but that forms would not have to be completed for each course and posted on the website.

#### 4. **Setting Priorities for On-Line and Hybrid Course Development**

A summary of existing and proposed on-line and hybrid courses is shown below

<b>Faculty</b>	<b>Course</b>	<b>Type</b>	<b>Comments</b>
HSci	2 <sup>nd</sup> year Contact Lens Dispensing	On-line	Cohort based, 1 residency built in. Greater costs than anticipated
	Health Information Management	On-line	Needs operating funds
	PNUR – Degree Completion	On-line	Running well, has resource person. Service courses need to be put on-line
CBA	OADM through BCcampus - Medical Office and Legal Assistant Courses	On-line	
	BUSN	Hybrid	Positive feedback
	MARK, FINC & CISIS	Hybrid	Courses developed independently
HSS	CRIM PSYCH	On-line	Working with TRU for 2 courses
LLPA	ENG	Hybrid	2 ENGL 1130 in Fall and maybe 2 in the Winter
	COMM	Hybrid	2 for Winter
	Print Futures PDD	Hybrid	In development

CFCS			
	CE	On-line	Several Courses
	CYCC	Hybrid	
DEV Ed	DVST 0355	Hybrid	To be taught in Fall 2010
SCI & TECH	Sport Science PDD	On-line	2 of the 10 courses have online component
	CHEM	Hybrid	To be taught in Fall
	PDD Math & Science Teaching	Hybrid	2 or 5 courses are proposed to be hybrid
	CE – BERM	On-line	
	AHT	Hybrid	Offering next year

On reviewing the above Kathy Denton indicated that it was important to have consistency through a program and she felt the first program to support would be the PNUR program. Kathy asked each Dean to choose one program by September that could be developed as a hybrid, a suggestion would be university transfer courses that had multiple sections or 4<sup>th</sup> year degree courses.

There was a suggestion that there be more distributed learning between campuses. Meg Stainsby will check with CEIT to see how this could be enabled. It was also suggested that courses be offered in 'Learning to Augment Your Course' which would provide support and act as a lead in to hybrid courses.

4. **Allocation of Instructional Sections in 2010/11 Academic Year**

See attached schedule

5. **David Lam Campus Education Plan**

Deferred to a later date

The meeting adjourned at 4.45 pm

## Sections Allocated at VPAC Retreat

Faculty	Dept/Program	2010/11	
		Ongoing	OTO
<b>VP Ed</b>			12
<b>Sci &amp; Tech</b>	PDD Math/Sci		
	Sport Science		
	Earth Sciences - DLC		1
	Physics (Astronomy)	1	
	Physics		1
<b>CFCS</b>	ECE		
	SFU/BA Psych		
	Employment Supports Specialist		
	Aboriginal		1
<b>LLPA</b>	Creative Writing	1	
	English	1	
	Modern Language		1
	Music		
	Print Futures Adv Dip		
<b>HSS</b>	Political Science		
	PHIL	1	
	SOC/ANTH Field School		2
	PSR		
	International Field School		2
	SFU Partnership		2
<b>CBA</b>	MARK		
	ACCT	2	2
<b>HSci</b>	BIOL		3
	HIM	1	
	<b>TOTALS</b>	<b>7</b>	<b>27</b>
		<b>34</b>	

Summary for 2010/11			
	Ongoing	OTO	Totals
CBA	2	2	
CFCS		1	
HSci	1	3	
HSS	1	6	
LLPA	2	1	
Sci & Tech	1	2	
<b>Subtotal</b>	<b>7</b>	<b>15</b>	<b>22</b>
<b>VP Ed</b>			<b>12</b>
<b>Total</b>			<b>34</b>

\* Please note these sections are instructional only and cannot be used for admin

\* There should be no admin increases in budget without prior permission

\* VP Ed sections to be allocated as needed

2011/12 Requests - To be Discussed			
Faculty		Ongoing	OTO
Sci & Tech	PDD Math/Sci	7	
	Sport Science		5
	Biology (with TR)	2	
CFCS	ECE	4	
	SFU/BA Psych	6	
	Employment Supports Specialist	5	
LLPA	Music	7	
	Print Futures Adv Dip	2	
HSS	Political Science		2
	PHIL	1	
	PSR	9	
CBA	SFU Partnership	3	
	MARK	3	
	ACCT	2	
		<b>51</b>	<b>7</b>
<b>Total</b>		<b>58</b>	