



Academic Signature Course Template

Course: OADM 1240 – BUSINESS COMMUNICATIONS AND PROCEDURES

Competency

Level

1 2 3

INQUIRY

Information Literacy			
Technological Literacy			

REASONING

Quantitative Reasoning			
Analytical Reasoning	√		

COMMUNICATION

Spoken Communication		√	
Written Communication		√	
Intercultural Communication	√		

CITIZENSHIP

Teamwork	√		
Social Responsibility			

Dean: _____ Date: _____