



Academic Signature
Course Template

Course: OADM 1303 – KEYBOARDING SKILL DEVELOPMENT

Competency

Level

1 2 3

INQUIRY

Information Literacy			
Technological Literacy	√		

REASONING

Quantitative Reasoning			
Analytical Reasoning			

COMMUNICATION

Spoken Communication			
Written Communication			
Intercultural Communication			

CITIZENSHIP

Teamwork			
Social Responsibility			

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