



## Retirement Concepts

<b>Title</b>	Activity Aide - Casual
<b>Job ID</b>	006-287-10
<b>Facility</b>	Renfrew Care Centre
<b>Job Category</b>	Facility Support Services
<b>Job Status</b>	Casual

### **Position Summary**

Under the direction of the Recreation Manager, assists in planning, implementing and evaluating activity programs to meet the physical, social, emotional, intellectual, spiritual, and cultural needs and interests of the residents.

### **Responsibilities**

- Carries out established recreation programs including, but not limited to, outings, exercises, crafts, social events, entertainment, games, etc.
- Assists residents to and from programs as required.
- Assists, encourages, and motivates residents to participate in social, spiritual, physical, mental and cultural recreational activities.
- Provides personal care during recreational activities as required.
- Observes and reports any changes in residents to the Supervising Nurse/Director of Care.
- Documents as per policy and procedures.
- Ensures residents' rights are maintained.
- Ensures recreational equipment and supplies are used, maintained and stored in a safe, clean, and efficient manner. Reports unsafe or faulty equipment to manager.
- Actively participates in C.Q.I. program, meetings, committees and educational in-services as required. Assists in the maintenance of statistical records.
- Assists with orientation of new residents.

- Provides guidance, assistance and support to volunteers. Assists in the evaluation of volunteers.
- Encourages residents/tenants as volunteers in their own community.
- Performs other related duties as required.

## **Qualifications**

- Graduate from a recognized Activity/Recreation Certificate program, with experience in a senior's focused recreation department an asset.
- Basic First Aid Certificate (Current).
- Food Safe Course or equivalent.
- Valid Class 4 BC Drivers License is preferred.
- Ability to read, write and speak English proficiently and understand verbal and written instructions.
- Good interpersonal and organizational skills
- Must be in good health and free of pet or detergent/cleaning agent allergies

## **Apply online at**

**<http://www.retirementconcepts.com/careers/employment-opportunities/jobs.htm>**