



**M:** Course Objectives / Learning Outcomes

Upon completion of this fieldwork course, the student shall be able to:

1. Demonstrate general preparedness for tasks.
2. Demonstrate respectful communication practices.
3. Analyze the organizational components of a learning activity including: group size, environment, policies and procedures.
4. Design a drill or activity for a target audience independently.
5. Implement a learning activity.
6. Self-evaluate successes and short-comings of the design and implementation of an activity.

**N:** Course Content:

1. Introduction to placement
  - 1.1. Workplace behaviours
  - 1.2. Planning and preparation
  - 1.3. Leadership expectations
2. Roles and responsibility analysis
  - 2.1. Observation
  - 2.2. Preparation
  - 2.3. Components
    - 2.3.1. Group size
    - 2.3.2. Environment
    - 2.3.3. Policies and procedures
  - 2.4. Feedback
3. Drill design
  - 3.1. Components
  - 3.2. Organization
  - 3.3. Layout
  - 3.4. Execution principles
4. Implementation
  - 4.1. Rhythm and timing
  - 4.2. Feedback
  - 4.3. Adjustments and variations
  - 4.4. Equipment
  - 4.5. Safety
5. Evaluation
  - 5.1. Gathering information
  - 5.2. Information analysis
  - 5.3. Preparing recommendations
6. Professionalism
  - 6.1. Preparation
  - 6.2. Setup
  - 6.3. Execution
7. Personal leadership
  - 7.1. Self-awareness
    - 7.1.1. Self assessment
  - 7.2. Self-regulation and motivation
    - 7.2.1. Self control
8. Social leadership
  - 8.1. Social awareness
    - 8.1.1. Leveraging diversity
    - 8.1.2. Empathy
  - 8.2. Social skills
    - 8.2.1. Influence

**DOUGLAS COLLEGE SIGNATURE ELEMENTS:**Core Competencies:

- a. Oral, written and interpersonal communication:
  - Liaise with fieldwork site mentor
  - Prepare written activity plans
  - Lead groups in learning activity and provide ongoing verbal feedback
- b. Computational and information technology
  - Use appropriate session planning software
  - Communicate with site and instructor via email
- c. Critical and creative thinking
  - Analyze the organization components involved in a session
  - Analyze leadership self-competence
  - Analyze the needs of the site participants prior to planning sessions
- d. Teamwork
  - Work with site mentor and associated individuals

Academic Signature:

- a. Applied skills (field, laboratory practicum)
  - Provide leadership in the field setting
  - Demonstrate preparedness in learning activity
- b. Ethical behaviour and social responsibility
  - Emulate the professional characteristics required of the site leader
  - Demonstrate empathy and ability to leverage diversity
  - Recognize influence in a leadership orientation
- c. Intercultural, international and global perspective
  - Plan for cultural diversity within the learning activities through individualization

**O:** Methods of Instruction

Lecture  
 Discussion groups  
 Practical application  
 Field observation  
 Self-study via print or online materials  
 Reading assignments  
 Online discussion groups  
 Instructor tutoring

**P:** Textbooks and Materials to be Purchased by Students

Will be decided by course instructors. Potential resources include:

Fieldwork IV Course Pack (2200)

Certifications/Conference requirements:

As part of the course, instructors and students may engage in extra-curricular certification processes that overlap with the curriculum of the class. Fees for professional certification, where applicable, will be borne by the student. Potential certifications relating to this course include:

N.C.C.P. Technical Certifications

**Q:** Means of Assessment

The selection of evaluation tools for this course is based upon:

1. Adherence to college evaluation policy regarding number and weighing of evaluations, for example a course of three credits or more should have at least three separate evaluations.
2. A developmental approach to evaluation that is sequenced and progressive.
3. Evaluation is used as a teaching tool for both students and instructors.
4. Commitment to student participation in evaluation through such processes as self and peer evaluation, and program/ instructor evaluation.

This is a mastery/non-mastery course based on the following components of assessment:

Resource Binder  
Fieldwork Manual  
Preparation, Participation and Session Leadership

**R:** Prior Learning Assessment and Recognition: specify whether course is open for PLAR

Yes

---

Course Designer(s): Tim Frick, Kathryn Duff, Brian Storey

---

Education Council / Curriculum Committee Representative

---

Dean / Director: Sandy Vanderburgh

---

Registrar