

# *Simpson Manor Recreation Aide*

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**JOB CLASSIFICATION:** Recreation Practitioner

**REPORTS TO:** Activity Coordinator

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**ROLE:** Participates in planning, implementing and evaluating activity programs for clients/residents. Encourages client/resident participation in individual and group recreational activities related to their assessed needs, ability and interests.

## **RESPONSIBILITIES**

1. Collaborates with the inter-disciplinary team to develop social and recreational approaches to individualize client/resident care.
2. Carries out client/resident activity programs outside the facility such as bus trips and gardening. Checks that client/resident has appropriate clothing and necessary equipment for the activity. Confirms details of proposed activities with other related staff. Co-ordinates the movement of clients/residents during the activity and teaches the techniques of related activities.
3. Carries out client/resident activity programs such as arts and crafts, sports, music, woodworking, cooking, gardening and exercises as directed. Sets up and organizes furnishings and equipment for the activity. Teaches techniques of related activities to clients and residents. Oversees the client/resident activities and reports problems and/or changes to supervisor.
4. Provides resident assistance with meals.
5. Maintains inventory of equipment, tools, materials, identifies supply needs to Activity Coordinator.
6. Accompanies residents on Handy Dart during bus outings.
7. Attends in-service training and workshops as required by the employer.
8. Reports hazards, unusual occurrences, accidents, and unsafe or faulty equipment/furniture to the Activity Coordinator.
9. Adjusts shifts on occasion when necessary for programming.
10. Performs other related duties as assigned.

## **EDUCATION, TRAINING AND EXPERIENCE**

### **Simpson Manor**

<i>Date Issued:</i> April 2011	<i>Date Reviewed:</i>	<i>Approved by:</i>
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## ***Simpson Manor Recreation Aide***

- Successful completion of a recognized college or university's therapeutic recreation program.
- Recent experience working with individuals living with Alzheimer's disease and other forms of Dementia.
- Valid First Aide Certificate including CPR.
- Food Safe Level 1.

### **SKILLS AND ABILITIES:**

- Ability to communicate effectively both verbally and in writing
- Ability to deal with others effectively
- Ability to physically carry out the duties of the position
- Ability to teach and lead groups
- Ability to organize work
- Ability to operate related equipment
- Ability to work independently and in a team atmosphere

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