



**Thompson Community Association
Youth Development Coordinator**

Applications are being accepted for the position of Youth Development Coordinator. The successful candidate will be responsible for the development and implementation of a comprehensive youth program within a Parks and Recreation setting. This is a challenging and highly rewarding opportunity in the field of youth development.

Duties and Responsibilities:

- Works within the Community Centre setting to ensure a coordinated delivery of youth programs consistent with Richmond's Strategy for Youth Services
- Fosters healthy youth development through an intentional asset based model.
- Designs and provides recreational, cultural and social experiences that reflect youth interests.
- Ability to work with youth towards developing wide-ranging opportunities that reflect the interests of youth.
- Promotes and raises the profile of youth and youth issues within the community.
- Networks with other youth serving agencies in meeting the needs of youth.

Qualifications:

- Grade 12 plus completion of a diploma in child and youth care related studies
- 2 years experience in program development, applied leadership, supervision, programming and building and managing large-scale budgets or an equivalent combination of education, training and experience.
- Standard or Emergency First Aid and CPR C
- Criminal record check
- Class 4 B.C. driver's license

Desired Qualifications:

- Experience with volunteer boards
- Facilitating and mentoring experience
- Volunteer coordination experience
- Marketing and event planning skills
- Experience with Active – Class software
- Food Safe
- Experience and/or education related to social work, counselling, addiction and drug or alcohol abuse

Related Skills Knowledge and Abilities:

- Knowledge and experience in-group facilitation
- Working knowledge of youth development and popular youth culture
- Demonstrated skill in conflict resolution
- Ability to incorporate Youth Involved Process in planning programs and services

Hours of Work and Remuneration:

- 35 hours per week. Evening and weekend work is a requirement of this position.
- \$23.32 – \$24.74 per hour
- Benefits package after 3 months

Send covering letter and current resume to:

Thompson Community Association: Julie Halfnights, Human Resources Chairperson
5151 Granville Avenue, Richmond BC, V7C 1E6
Fax: 604-238-8433 Email: kmacEachern@richmond.ca

Deadline to Apply: Friday February 10th, 2012 @ 5pm. Only successful applicants will be contacted.
Thank you to all applicants in advance for their interest in this position.