

University of Chicago Style Sheet

Whenever you use another's work, you must document your sources. This means you must tell the reader where you got your information. Chicago Style uses notes for documentation. These notes are numbered consecutively and placed either at the foot of the page (footnotes) or the end of the essay on a separate sheet of paper (endnotes).

In addition to the footnotes or endnotes, you must also provide a bibliography or works cited list. This should be arranged alphabetically by the author's last name (or by the title if there is no author given). The bibliography or works cited list should be placed at the end of your paper.

Double space the entire essay including the bibliography and notes. You do not need to add extra lines of space between entries in the bibliography or endnotes.

Footnote form and bibliographic form differ slightly. The headings on the left-hand side indicate bibliographic and footnote form; they are not part of the entry. This is only a brief guide to the Chicago Style. For additional information, please consult:

University of Chicago Press. *The Chicago Manual of Style* 15th ed.

Z 253 C57 2003

BOOKS

Single Author

Bibliographic form: Oakley, Ann. *Gender on Planet Earth*. New York: New Press,
2003.

Footnote form: ¹Ann Oakley, *Gender on Planet Earth* (New York: New
Press, 2003), 77.

Two or Three Authors

Bibliographic form: Boxer, Marilyn J. and Jean H. Quataert. *Connecting Spheres:*

European Women in a Globalizing World, 1500 to the Present. 2nd ed. New York: Oxford University Press, 2000.

Footnote form:

²Marilyn J. Boxer and Jean H. Quataert, *Connecting Spheres: European Women in a Globalizing World, 1500 to the Present*, 2nd ed. (New York: Oxford University Press, 2000), 133.

More Than Three Authors

Bibliographic form: Clayden, Marie, Dianne Fenner, Christine McAdam, and Christine

Strauss. *Making It Work: A Handbook for Reading, Writing, Language and Media*. Toronto: Irwin Publishing, 2003.

Footnote form:

³M. Clayden et al., *Making It Work: A Handbook for Reading, Writing, Language and Media* (Toronto: Irwin Publishing, 2003), 65.

Corporate Author

Bibliographic form: American Medical Association. *Essential Guide to Asthma*. New

York: Pocket Books, 1998.

Footnote form: ⁴American Medical Association, *Essential Guide to Asthma* (New York: Pocket Books, 1998), 78.

Editor as Author

Bibliographic form: Hughes, Kenneth J., ed. *Contemporary Manitoba Writers: New Critical Studies*. Winnipeg: Turnstone Press, 1990.

Footnote form: ⁵Kenneth J. Hughes, ed., *Contemporary Manitoba Writers: New Critical Studies* (Winnipeg: Turnstone Press, 1990), 48.

Part of a Multi-Author Book (Essays, Chapters, Stories etc)

Bibliographic form: Crozier, Lorna. "What Stays in the Family." In *Dropped Threads: What We Aren't Told*, edited by Carol Shields and Marjorie Anderson, 11-18. Toronto: Vintage Canada, 2001.

Footnote form: ⁶Lorna Crozier, "What Stays in the Family," in *Dropped Threads: What We Aren't Told*, ed. Carol Shields and Marjorie Anderson, 11-18 (Toronto: Vintage Canada, 2001).

Encyclopaedia or Dictionary

Well-known reference books are usually not listed in bibliographies. The publication details are often omitted, but the edition (if not the first) must be specified.

Bibliographic form: No entry.

Footnote form: ⁷*Encyclopaedia Britannica*, 15th ed., s.v. "Musk-ox."

Less familiar reference books may appropriately be listed with their publication details in both the bibliography and the footnotes:

Bibliographic form: James, Natasha L. "Abortion." In *Encyclopedia of Bioethics*, edited by William T. Reynolds, 32-46. New York: Norton, 1995.

Footnote form: ⁸Natasha L. James, "Abortion," in *Encyclopedia of Bioethics*, ed. William T. Reynolds, 32-46 (New York: Norton, 1995).

Print Articles

Journals

Bibliographic form: Berger, Benjamin. "The Limits of Belief: Freedom of Religion, Secularism, and the Liberal State." *Canadian Journal of Law and Society* 17, no. 1 (2002): 39-68.

Footnote form: ⁹ Benjamin Berger, "The Limits of Belief: Freedom of Religion, Secularism, and the Liberal State," *Canadian Journal of Law and Society* 17, no. 1 (2002): 61.

Magazines

While a specific page number may be cited in a footnote, the inclusive page numbers of an article may be omitted in bibliographies since they are often widely separated by extraneous material. When page numbers are included, a comma rather than a colon separates them from the date of issue.

*Note: Weekly or monthly magazines, even if numbered by volume and issue, are usually cited by date only.

Bibliographic form: Neering, Rosemary. "Zigzagging to Zeballos." *British Columbia Magazine*, Spring 2003.

Footnote form: ¹⁰ Rosemary Neering, "Zigzagging to Zeballos," *British Columbia Magazine*, Spring 2003, 45.

Newspapers

Newspapers are more commonly cited in notes or parenthetical references than in bibliographies. If, for some reason, a bibliographic entry were included, it would appear as follows:

Bibliographic form: Bridge, Maurice. "Turning Games to Gold." *Vancouver Sun*, 8 May 2003, final edition.

Footnote form: ¹¹Maurice Bridge, "Turning Games to Gold," *Vancouver Sun*, 8 May 2003: final edition.

Book Reviews

Bibliographic form: Lewis, Randolph. Review of *The Power of Traditional Chinese Medicine*, by Christine M. Drake. *Alternative Therapies in Health and Medicine* 45, no. 2 (2002): 59-62.

Footnote form: ¹²Randolph Lewis, review of *The Power of Traditional Chinese Medicine*, by Chritine M. Drake, *Alternative Therapies in Health and Medicine* 45, no. 2 (2002): 59.

Film or Videotape

Bibliographic form: *Inside Boystown*. VHS. Directed by Louise Brown. Vancouver, BC: Poignant Productions Inc., 2002.

Footnote form: ¹³*Inside Boystown*, VHS, directed by Louise Brown
(Vancouver, BC: Poignant Producitons Inc., 2002).

Electronic Documents

Periodical Databases

Academic Search Premier

Bibliographic form: Hodgkinson, Gerald P. "The Interface of Cognitive and Industrial Work and Organizational Psychology." *Journal of Occupational and Organizational Psychology* 76, no. 1 (2003): 1-25. <http://www.epnet.com>.

Footnote form: ¹⁴Gerald P. Hodgkinson, "The Interface of Cognitive and Industrial Work and Organizational Psychology," *Journal of Occupational and Organizational Psychology* 76, no. 1 (2003), <http://www.epnet.com>.

ABI/INFORM Complete

Bibliographic form: Huber, Peter. "Panic and Terrorism." *Forbes*, 31 March 2003, 73. <http://www.il.proquest.com>.

Footnote form: ¹⁵Peter Huber, "Panic and Terrorism," *Forbes*, 31 March 2003, <http://www.il.proquest.com>.

CBCA

Bibliographic form: Coutu, Joan. "Vehicles of Nationalism: Defining Canada in the 1930s." *Journal of Canadian Studies* 37 no. 1 (2002): 180-204. <http://www.il.proquest.com>.

Footnote form: ¹⁶Joan Coutu, "Vehicles of Nationalism: Defining Canada in the 1930s," *Journal of Canadian Studies* 37 no. 1 (2002), <http://www.il.proquest.com>.

Canadian Newsstand

Bibliographic form: Beatty, Jim. "Tearful Campbell Vows to Give Up Drinking." *Vancouver Sun*, 13 Jan 2003, A1. <http://www.il.proquest.com>.

Footnote form: ¹⁷Jim Beatty, "Tearful Campbell Vows to Give Up Drinking," *Vancouver Sun*, 13 Jan 2003, <http://www.il.proquest.com>.

Criminal Justice Periodicals

Bibliographic form: La Free, Gary and Kriss A. Drass. "Counting Crime Booms Among Nations: Evidence for Homicide Victimization Rates, 1956 - 1988." *Criminology* 40, no. 4 (2002): 769-798. <http://www.il.proquest.com>.

Footnote form: ¹⁸Gary La Free and Kriss A. Drass, "Counting Crime Booms Among Nations: Evidence for Homicide Victimization Rates, 1956 - 1988," *Criminology* 40, no. 4 (2002), <http://www.proquest.com>.

Expanded Academic ASAP

Bibliographic form: Turner, Heather A. and Melissa J. Butler. "Direct and Indirect Effects of Childhood Adversity on Depressive Symptoms in Young Adults." *Journal of Youth and Adolescence* 32, no. 2 (2003): 89-103. <http://www.galegroup.com>.

Footnote form: ¹⁹Heather A. Turner and Melissa J. Butler, "Direct and Indirect Effects of Childhood Adversity on Depressive Symptoms in Young Adults," *Journal of Youth and Adolescence* 32, no. 2 (2003), <http://www.galegroup.com>.

CPI.Q

Bibliographic form: McClelland, Susan. "Asylum: Refugees from the American Dream Pile up at Canada's Border." *Maclean's*, 10 March 2003, 12. <http://www.galegroup.com>.

Footnote form: ²⁰Susan McClelland, "Asylum: Refugees from the American Dream Pile up at Canada's Border," *Maclean's*, 10 March 2003, <http://www.galegroup.com>.

JSTOR

Bibliographic form: Heath, Jim F. "Domestic America during World War 11:

Research Opportunities for Historians." *The Journal of American History* 58, no. 2 (1971): 384-414.

<http://www.jstor.org/>.

Footnote form: ²¹Jim F. Heath, "Domestic America during World War 11:

Research Opportunities for Historians," *The Journal of*

American History 58, no. 2 (1971): 384, <http://www.jstor.org/>.

E-Journal

Bibliographic form: Testa, Bernard, and Lamont B. Kier. "Emergence and

Dissolvement in the Self-Organisation of Complex Systems." *Entropy* 2, no. 1 (March 2000): 1-25.

<http://www.mdpi.org/entropy/papers/e2010001.pdf>.

Footnote form: ²²Bernard Testa and Lamont B. Kier, "Emergence and

Dissolvement in the Self-Organisation of Complex Systems,"

Entropy 2, no. 1 (March 2000): 17,

<http://www.mdpi.org/entropy/papers/e2010001.pdf>.

Web Page

Include as much of the following as can be determined: author of the content, title of the page, title or owner of the site, URL.

Bibliographic form: MacDonald, George F. "The Haida: Children of Eagle and Raven." Canadian Museum of Civilization Corporation.
<http://www.civilization.ca/aborig/haida/haindex.html>.

Footnote form: ²³George F. MacDonald, "The Haida: Children of Eagle and Raven," Canadian Museum of Civilization Corporation,
<http://www.civilization.ca/aborig/haida/haindex.html>.