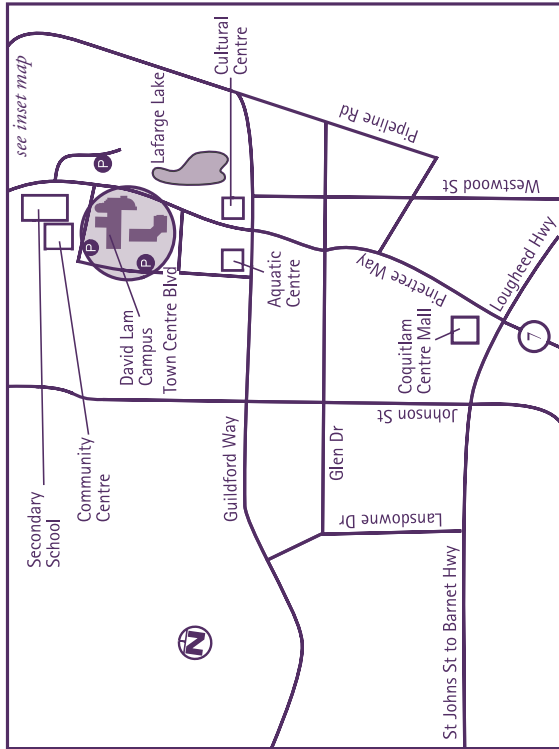


David Lam Campus

David Lam Campus L3 1250 Pinetree Underground Lot
 1250 Pinetree Way, L4 Surface Lot
 Coquitlam, BC L5 Lafarge Lake Park Surface Lot

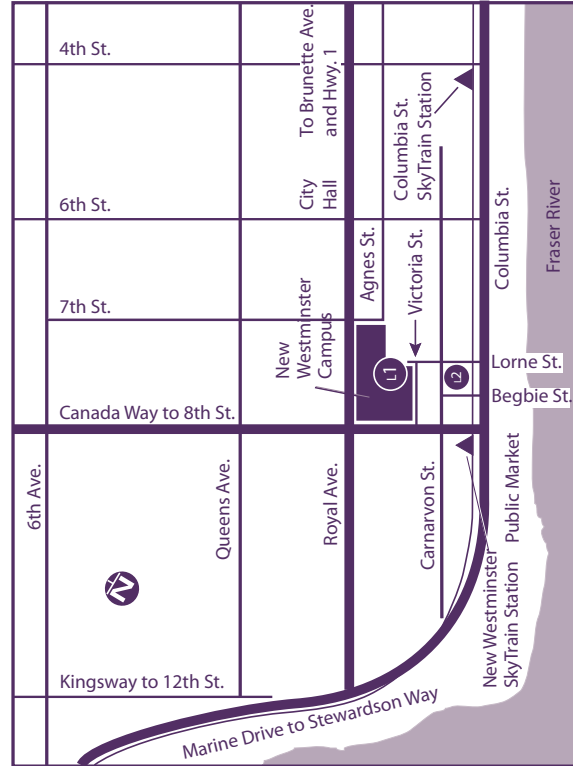


Inset map: David Lam Campus



New Westminster Campus

New Westminster Campus L1 700 Royal Ave Underground Lot
 700 Royal Avenue, L2 720 Carnarvon Lot
 New Westminister, BC



There is a “NO STOPPING” regulation that prohibits vehicles from lining up in roadways and fire lanes for extended periods of time.

Exclusion of Liability

The operators are not responsible for custody of vehicles or property, nor for damage thereto, while upon Douglas College premises, whether caused by negligence or otherwise.

All persons using, or otherwise present upon Douglas College premises, assume all risk of loss or injury to person or property whether caused by negligence of the operator or otherwise.



Employee Parking INFORMATION

**New Westminister Campus
 David Lam Campus, Coquitlam**

Where to park

Parking at Douglas College is available for employees.

You can pay for parking daily or buy a semester pass.

Parking passes may be used at both New Westminster Campus and David Lam Campus. Parking passes are coded for each site.

Hours of Operation

New Westminster Campus

NW-UG 700 Royal Avenue Underground Parkade (L1)
Monday to Friday 6am to 12 midnight
Saturday 7am - 7pm
Sunday/Statutory Holiday - closed

Employee Passes are available and may also be used at any David Lam lot.*

NW-C 720 Carnarvon Parkade (L2)
Monday to Friday 6:30am to 7pm
Saturday/Sunday/Statutory Holiday - closed

David Lam Campus

DL-UG 1250 Pinetree Way Underground Parkade (L3)
Monday to Friday 6:30am to 11pm.

DL-S 1250 Pinetree Way Surface Lot (L4) – Lafarge
Lake Park Surface Lots (L4) open 24hrs.

*Note: Passholders MUST display their passes on the dash, or rear-view mirror, of their vehicle, when parking at any of the David Lam surface lots. Tickets issued due to lack of display of a valid pass will not be considered for refund.

Additional parking locations in New Westminster

8th Street and Royal Avenue

(West side of 8th Street, across from the campus). Hourly parking only.

Front Street Parkade

At the bottom of 6th Street, over Front Street (enter by taking the right-hand ramp onto the parkade at the foot of 6th street). Hourly parking only.

Metered parking on adjacent streets is also available for a maximum of 2 hours.

Metered parking is available on streets adjacent to the New Westminster and David Lam Campuses.

How to buy a parking pass

Staff

New Parking Pass:

- Complete a Parking Pass Application/Payment Form. Take the completed form to Facilities for approval.
- Take the approved Parking Pass Application/Payment Form and pay the posted semester pass fee as well as the one-time refundable \$10 deposit at the Cashier, New Westminster Campus or at the Bookstore, David Lam Campus

Renewal of Staff Parking Pass:

- Complete a Parking Pass Application/Payment Form at the Cashier, New Westminster Campus or at the Bookstore, David Lam Campus. Provide employee ID as well as Parking Pass number and pay the posted semester pass fee. Note: Passes not renewed prior to the 15th of the first month of the semester will be cancelled and staff will be required to re-apply for a parking pass

Replacement of Damaged, Lost or Stolen Card:

- Please request replacement of damaged card at the Impark Kiosk. No charge.
- For replacement of a lost or stolen card, please complete a Parking Pass Application/Payment Form at the Cashier, New Westminster Campus or at the Bookstore, David Lam Campus and take the payment receipt to Facilities Services for a replacement card. \$10

Faculty

New Parking Pass:

Please see Employee Relations staff at the New Westminster Campus, Room 4011 for New Parking Passes

Renewal of Faculty Parking Pass:

Renewal of Faculty parking passes will be handled automatically by Employee Relations.

Replacement of Damaged, Lost or Stolen Card:

- Please request replacement of damaged card at the Impark Kiosk. No charge.
- For replacement of a lost or stolen card, please complete a Parking Pass Application/Payment Form at the Cashier, New Westminster Campus or at the Bookstore, David Lam Campus and take the payment receipt to the Employee Relations for a replacement card. \$10

Employees with disabilities

Employees with disabilities who are eligible for a SPARC permit can apply for access to disabled parking stalls through Employee Relations and forward the request to Facilities Services for approval.

Additional parking regulations

Parking Rates Effective September 1, 2010

Hourly parking is available at both campuses.
Note: Valid college ID must be presented on exit for student/employee rate. Prices are subject to change.

Student and Employees

\$1 Each 1 hour or portion 6am- 6pm

\$3.50 All day maximum to 6pm

\$1.50 Evening Flat rate after 6pm

Semester parking pass \$80 plus \$10 card

Public:

\$2 Each 1 hour or portion 6am- 6pm

\$8 All day maximum to 6pm

\$3 Evening Flat rate after 6pm

*Note:

- Parking passes are limited and sold on a first-come, first-served basis.
- Parking passes do not guarantee parking privileges.