

DOUGLAS COLLEGE SPORT SCIENCE DEPARTMENT
PROGRAM ADMISSION REFERENCE FORM

Student Instruction: This form should be given to your chosen referee (coach, teacher or community leader etc.) to complete on your behalf. Once completed the referee then mails the letter to the College Registrar's Office. Students need only submit one set of reference forms if applying to the Bachelor of Physical Education and Coaching and the Sport Science Diploma as a second option.

Referee Instructions:

Please complete the referee section of this form, place in the envelope provided and forward to the College Registrar's Office. Do not give to the student.

Mail to:

Registrar's Office: Sports Science Admissions Officer
Douglas College
PO Box 2503,
New Westminster, BC V3L 5B2

Student to Complete before giving to referee:	Office use Only:
Name of Student-Applicant: _____	Date Received:
Douglas College Student ID: _____	
Name of Referee: _____	
Phone & Email of Referee: _____	
Organization & Position of Referee: _____	
Number of years working with Student Applicant: _____	

Referee section:

Please <u>rate and comment</u> on your observations of the student-applicant in the following areas, using the rating scale described here:
Rating Scale: 3 = Excellent 2 = Average 1 = Poor

#1 **STUDENT'S OVERALL LEADERSHIP EXPERIENCE** **RATE:** **3 2 1**

Indicate, by a check mark, which leadership task(s) you have observed student-applicant involved in:

___ Coaching, please explain: _____

___ Officiating, please explain: _____

___ Administration, please explain: _____

___ Leadership, please explain: _____

___ Volunteerism, please explain: _____

Additional comments: _____

#2 **PE CLASS PERFORMANCE** (for Secondary Applicants) **RATE:** 3 2 1
SPORT SCIENCE ACTIVITY COURSE PERFORMANCE (for Post-secondary Applicants)
(i.e.: cooperative, attendance/punctuality, participation and enthusiasm)

Additional comments: _____

#3 **SOCIAL CHARACTERISTICS** **RATE:** 3 2 1
(i.e.: confidence, interpersonal skills, cooperative and respectful)

Additional comments: _____

#4 **FITNESS AND/OR SPORT SKILL LEVEL** **RATE:** 3 2 1
(i.e.: athletic accomplishments, high variety of skill competence, and commitment to training)

Additional comments: _____

#5 **READINESS FOR UNIVERSITY** **RATE:** 3 2 1
(i.e.: quality of homework, thoroughness, study skills, study habits)

Additional comments: _____

Total Rating Score = _____ / 15

Referee Signature: _____

Final comments: _____

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